

Enfield Primary School OSHC

Program Information

VACATION CARE

19th – 29th April

Closed on the following Public Holidays- Monday 18th and 25th April 2022



**BOOKINGS
OPEN NOW:**

Places based on availability. Bookings are essential and places fill quickly, we recommend booking early to avoid disappointment.

**Closing Date for
Bookings: By
6pm, Friday
8th April**



If you have any queries, please contact us on: 8343 6567 or MOB: 0401 993 850 EMAIL: karen.furner345@schools.sa.edu.au WEBSITE: enfieldps.sa.edu.au



KEY INFORMATION:

OPERATION HOURS	7am – 6pm Monday to Friday Closed Public Holidays and selected period over Christmas.
LATE COLLECTION	If children have not been collected by 6:00pm a late fee of \$15 will apply and thereof \$1 per minute applies. After 6:00pm parents will need to cover the cost of wages for two educators at overtime rates. If children have still not been collected by 6:30pm Crisis Care or the Police may be contacted to collect your children.
COSTS	The cost shown is before any Childcare Subsidy Rebates which reduce these costs. Government subsidies up to 85% may apply, please speak with Centrelink or log onto MyGov and register if you are eligible for these rebates. \$58.00 per centre home days \$62.00 per incursion days \$66.00 per excursion days
PAYMENT OPTIONS	Families will be invoiced weekly via email for the previous week's sessions. Payment can be made via the QKR app, EFT in OSHC or via bank details provided on the invoice. Outstanding fees will result in a block until outstanding fees have been paid.
BOOKINGS/CANCELLATIONS	Bookings are limited and places may fill prior to closing date. All new families enrolling, in addition to the vac care enrolment, a separate enrolment form MUST be completed. This form is available in OSHC. If your child is absent on any confirmed booking day, the fees from that day are non-refundable due to the fact that payment is made based on bookings and not attendance. All excursion/incursions and transport costs are paid in advance by the centre and staff are rostered according to bookings. Once you have made a booking for a session you will be billed irrespective of whether you use that session or not. Accounts must be up to date to book.
BEHAVIOUR POLICY	Behaviour: Children must follow the rules and procedures of Enfield Primary OSHC. Consequences for inappropriate behaviour will be followed including discussions with parents, withdrawal from activities and reflection time. Inappropriate behaviour may result in exclusion from the service.
ABSENCES CCS	If your child only attends Vac Care or will not attend the service for a 14-week period and their last attendance is marked as absent, Centrelink will not provide the percentage of subsidy for any absent days. It is important to know how many hours of Child Care Subsidy you are approved for per fortnight.
DRESS CODE SUN SMART	Clothing should be sun smart. No singlets or tops that do not cover shoulders. Children will not be permitted to play outside without a hat which one is provided and remains property of OSHC. Closed toe shoes are to be worn at all times and NO jewellery/ watches allowed, only studded earrings. Sunscreen is applied during warmer months or when the UV is 3 or above.
MEDICATION ILLNESS	We ask all families to keep their child/ren home if they are unwell. If a child shows signs of illness, families will be contacted immediately and sent home. Medication Paperwork — a Medical Management Plan and a Risk Minimisation/Communication Plan—must be completed for every child with a medical condition attending Vacation Care. All medications must be handed to a staff member on arrival at OSHC and in prescribed container
FOOD DRINK	The service provides a nutritional breakfast (7am – 8am) and afternoon tea. Children must bring their own water bottle, recess and lunch each day. Ensure an ice brick is placed in your child's lunch box. Please do not send food that needs reheating, cooking or hot water added, such as noodles. If the centre requires to provide your child with food, it will be @ a cost of \$5.00 which will be charged to your account.

All children must be at the centre at the times outlined on the program in order for us to conduct necessary safety checks and counts, for them to hear the safety talk to understand rules and responsibilities, and ensure that they have all the necessary equipment for a safe and enjoyable excursion. If your child/ren arrive after the outlined times, they will be unable to join the excursion for safety reasons and you will still be accountable for the fees for that day. It is a legal requirement that your child/ren are escorted into OSHC building, signed in electronically on the iPad upon arrival and signed out upon departure by their parent / caregiver. This must be done for safety reasons and subsidy purposes. Please also make sure to let an educator know when you have dropped off or are picking up your child/ren as per our centre policy.



Please place me on the Fridge

WHAT'S on @ Enfield OSHC

<p>Easter Monday Public Holiday OSHC CLOSED</p> 	<p>Excursion / arcade game Tuesday 19th April</p> <p>The Beach House</p> <p>We will have an awesome time over 2 hours of unlimited fun. Choose to go on the bumper boats, mini golf or dodgem cars. Or maybe have a go at the huge range of arcade games or come speeding down the epic waterslides! We will then have lunch and a play before heading back to OSHC.</p> <p>Please bring or wear your bathers, towel & change of clothes, recess lunch and drink bottle plus a bag for wet items.</p> <p>SIGN IN by: 9.30am Return approx. 2.30pm Hired for the week - Need for speed</p>	<p>In-house activities Wed 20th April</p> <p>NERF BATTLE</p> <p>Dance Movement & PIZZA</p> <p>Get ready to move your feet to the beat, slip on your dancing shoes and bust out your crazy dance moves for a fun-filled day of music and movement.</p> <p>NERF BATTLE TEAM GAMES</p>  <p>Music & Movement</p>	<p>Excursion MOVIES Thurs 21st April</p>  <p>SONIC 2 THE HEDGEHOG</p> <p>Play in the park then movie</p> <p>CANDY BAR available and charged to your account. Please advise of candy bar choice via the form attached</p> <p>SIGN IN by: 9am Return approx 3pm</p>	<p>INCURSION Frid 22nd April</p> <p>GET UP AND BOUNCE</p> <p>Jump into the day with TWO Jumping Castles</p> <p>Jump right on in!</p> <p>Socks are Essential</p> <p>Mandala Window Art Build a Rocket Competition</p>
<p>Monday</p> <p>Public Holiday</p> <p>Anzac Day</p>  <p>OSHC CLOSED</p>	<p>INCURSION / Arcade Game Tuesday 26th Jan</p> <p>Arcade fun Wheels Day Tie Dye</p> <p>Be prepared to get your hands dirty! Bring a white item to tie-dye. We recommend a t-shirt OR pillow case</p> <p>AND bring your wheels for a fun afternoon NO Helmet NO ride</p>  <p>Hired - Suzuka bikes</p>	<p>INCURSION Wednesday 27th</p> <p>Academy of Self Defence and Martial Arts Coming to OSHC (1pm)</p>  <p>Develop Confidence</p> <p>Morning- Let's make our own cookie creations, and dabble in some aboriginal sand art</p>	<p>Excursion Thursday 28th Jan</p> <p>Science is FUN!</p> <p>Science Shows and more! Hands on activities with loads of STEM fun - engineering, electric circuits, rocket launching, slime, non-stop individually timetabled fun</p> <p>SIGN IN by: 9.30am Return approx 1.30pm</p> <p>Free activities upon return</p>	<p>Excursion Friday 29th Jan</p> <p>Australian Company of Performing Arts Presents</p>  <p>Disney Aladdin</p> <p>Please bring recess, lunch & water bottle</p> <p>SIGN IN by: 10am Return approx 2pm</p> <p>On return- Outdoor activities</p>



Recess and lunch to be packed unless otherwise stipulated on program lunch option



Bring a water bottle everyday



Each child is provided with their own SunSmart hat and remains property of OSHC



Closed in, practical shoes to be worn.

And if ABSENT

Please notify us if your child will not be attending.
Charges do apply for non-attendance

VACATION CARE **BOOKING FORM**

Please note- all bookings CLOSE 6pm, Friday 8th April

Places based on availability. Bookings are essential and places fill quickly, we recommend booking early to avoid disappointment.

SECTION 1: BOOKING REQUEST FORM *This page must be returned to OSHC, including Excursion/Incursion Authorisation & Consent forms.*

I give permission for: Child Name/s 1. _____ 2. _____ 3. _____

To attend the Enfield PS Vacation Care Program on the following days, please indicate below by ticking the box/s of the days required:

Booking Details	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1 19 th – 22 nd	Easter Monday OSHC CLOSED	<input type="checkbox"/> Excursion Beachouse	<input type="checkbox"/> In house activities Pizza Lunch provided	<input type="checkbox"/> Excursion Movies Candy bar option \$6 per child <input type="checkbox"/>	<input type="checkbox"/> Incursion Jumping castles
Week 2 26 th – 29 th	Public Holiday Anzac Day OSHC CLOSED	<input type="checkbox"/> Incursion Arcade Game	<input type="checkbox"/> Incursion Self Defence	<input type="checkbox"/> Excursion Science	<input type="checkbox"/> Excursion Performing arts centre

*NOTES:

Section 1, 2 & 3 must be fully completed signed & received **by 6pm, Friday 8th April**. Cancellations will **NOT BE ACCEPTED** after booking due date 8th April, so please choose carefully.
You will be charged for all days booked.

Signed by Parent/Guardian:

Date: / / 2022

Office Use Only

Bookings Received		Bookings Checked	
Bookings Entered		Confirmation Email	

SECTION 2:**EXCURSION/INCURSION AUTHORISATION FORM**

As the parent/guardian of _____, I give my consent for them to participate in the following excursions & incursions as part of the April Vacation Care program. **Bus A1 Tours / Access to seatbelts: Anticipated number of Children 25- 30 | Educator/child ratio: 1:15 on site | 1:8 excursion days | 1:5 water activity**

PLEASE NOTE: Only sign applicable to your child in attendance

Excursion to Beachouse Tuesday 19th April, Colley Terrace Glenelg

I understand children will be travelling to/from this excursion on a Private Bus (with seatbelts) supplied by A1 Tours. The group will depart OSHC at 9.30am and arrive at Beachouse approx. 10am. The bus will depart at approx. 2pm and return approx. to OSHC 2.30pm. I have read the details for the excursion on the program. We anticipate up to 25-30 children will share the excursion with a staff ratio of 1:8 for supervising purposes.

A service prepared risk assessment has been completed.

Signed By Parent/Guardian: _____

Excursion to Performing Arts, Friday 29th April, 37 Walsh Street, Thebarton

I understand children will be travelling to/from this excursion on a Private Bus (with seatbelts) supplied by A1 Tours. The group will depart OSHC at 10.15am and arrive at Arts Theatre approx. 10.45am. The bus will depart at approx. 1.15pm and return approx. to OSHC 2pm. I have read the details for the excursion on the program. We anticipate up to 25-30 children will share the excursion with a staff ratio of 1:8 for supervising purposes.

A service prepared risk assessment has been completed.

Signed By Parent/Guardian: _____

Excursion to Mitcham Cinemas Thursday 21st April, 119 Belair Rd, Torrens Park, Adelaide & Mitcham Reserve playground old Belair Road Mitcham.

I understand children will be travelling to/from this excursion on a Private Bus (with seatbelts) supplied by A1 Tours. The group will depart OSHC at 9.15am and arrive at park approx. 9.45am. The group will depart from playground @ 11.15am and arrive @ cinemas approx. 11.30. The bus will depart at approx. 2.15pm and return approx. to OSHC 2.45pm. I have read the details for the excursion on the program. We anticipate up to 25-30 children will share the excursion with a staff ratio of 1:8 for supervising purposes.

A service prepared risk assessment has been completed.

Signed By Parent/Guardian: _____

Incursion Friday 22nd April on-site activity supplied by Jump Easy Castle Hire Items- 7 in 1 Combo and Euro Bounce

A service prepared risk assessment has been completed for these 2 incursions

Incursion Wednesday 27th April on-site activity supplied by Kids Safe Defence

- Successful stories from victims of bullying.
- How to become emotionally **stronger with name calling**, taunts and exclusion.
- How to carry your back pack safely.
- **Non-violent Anti bully techniques** that EMPOWER you for life / Stranger Danger awareness.

Signed By Parent/Guardian: _____

Excursion to Fulham Community Centre (Science Fun), Thursday 28th April, 19 Fitch Road Fulham, Adelaide.

I understand children will be travelling to/from this excursion on a Private Bus (with seatbelts) supplied by A1 Tours. The group will depart OSHC at 9.45am and arrive at Community centre approx. 10.15am. The bus will depart at approx. 12.45pm and return approx. to OSHC 1.15pm. I have read the details for the excursion on the program. We anticipate up to 25-30 children will share the excursion with a staff ratio of 1:8 for supervising purposes. **A service prepared risk assessment has been completed.**

Signed By Parent/Guardian: _____

SECTION 3:

PARENT/GUARDIAN CONSENT FORM

TERMS & CONDITIONS

This form must be completed by a parent/ guardian and must sign below for their child/ren to attend the activities provided on the program. Please tick boxes below.

Agreement:

- ☐ I acknowledge fees are payable for all bookings if my child is absent for any reason (including being sick, a change of mind etc.)
- ☐ I understand that as part of my enrolment at this service it is required that I confirm acceptance to the following items in order for this service to receive government funding on my behalf. Acceptance of these items as well as some of the other information in the enrolment form can be used as a complying written arrangement for child care subsidy purposes.
- ☐ I understand that if my child/ren does not have appropriate clothing needed for that day they will not be allowed to participate and may be excluded from participating during excursions/outdoors. *Clothing must be in line with our sun safe policy, **tops must cover shoulders (no singlets) closed toe shoes only no thongs/sandals and children must wear oshc hat provided.***
- ☐ I understand that the Centre cannot cater for sick children and that I am required to exclude my child from care during illness as per Centre policies.
- ☐ I must provide all food required for my child for the day unless the program indicates otherwise. If food is provided a charge **WILL** occur of \$5.00 and charged to your account.
- ☐ I understand if my child creates constant disruptions to the program, the Centre reserves the right to suspend or withdraw the child's enrolment after consultation with the parents.
- ☐ Standard sign-in/out procedures apply. I am responsible for the delivery and collection of my child to/from the service. I have read the Parent Key Information and conditions of enrolment carefully. I understand and accept the terms and conditions as listed.

If children have not been collected by 6:00pm sharp, a late fee of \$15 for first 15minutes will apply, thereof will be charged \$1.00 per minute, without any exceptions. After 6:00pm parents will need to cover the full cost of wages for two educators at overtime rates. If children have still not been collected by 6:30pm Crisis Care with assistance of the Police may be contacted to collect your children.

'I hereby give permission for my child/ren, to participate in the vacation care program and authorised the permission for my child to attend the excursion/s. Where I am unable to be contacted, or it is impractical to do so, I authorise the OSHC Director to consent to my child/ren receiving medical treatment as may be deemed necessary'.

Parent/Guardian name: _____ Mobile phone: _____ Work phone: _____

Email: _____ *Signature by parent | guardian: _____ Date: / / 2022

For bookings, please complete these 3 pages (**section 1, 2 & 3**) and return to Enfield OSHC in person or email by Friday 8th April, 6pm.

Email: karen.furner345@schools.sa.edu.au



MOVIE DEAL CANDY BAR OPTION

Please tick the box of your child/s choice below. **Cost \$6.00 per child** which can be added to your account or pay on the day.

Option 1:

Child name/s _____

☐ Small Popcorn with choice of ☐ water **or** ☐ Fruit Box **or** ☐ Lemonade

☐ Please add total cost for: \$_____ to my account (Parent/guardian sign) _____

☐ **OR** Pay on the day, total cost for \$_____

Option 2:

Child name/s _____

☐ Small Ice-cream tub with choice of ☐ water **or** ☐ Fruit Box **or** ☐ Lemonade

☐ Please add total cost for: \$_____ to my account (Parent/guardian sign) _____

☐ **OR** Pay on the day, total cost for \$_____



Please ensure you have filled in all the forms attached to this program, Section 1, 2 & 3- Booking, Authorisation and Consent form to confirm your booking/s.

You will be notified on the day when bookings are received if places are available. Please get your bookings in ASAP to avoid disappointment. **CLOSING DATE Friday 8th April**